



WOMEN'S MAINE STATE GOLF ASSOCIATION

WMSGA EXECUTIVE BOARD MEETING MINUTES

Tuesday, October 1, 2013

Maine State Bar Association, Augusta, ME

MINUTES

Call to Order:

President Micki Meggison called the meeting to order at 5:05 p.m.

Roll Call:

Executive Board member(s) present: President Micki Meggison, Treasurer Madeline Kilmister, Secretary Linda Morin-Pasco, Immediate Past President Trudy Dorval, Past President Linda Pearce, Members-at-Large Helen Plourd, Viola Kemp, Diane Herring, and Administrative Assistant Jean Young.

Executive Board member(s) absent: Past President Nancy Pratt, Members-at-Large Diane Pooler and Sue Wootton.

Approval of Executive Committee Spring Meeting Minutes:

Motion made and seconded to approve minutes for the Executive Committee Spring Meeting held on April 30, 2013. **Motion Passed.**

Treasurer's Report:

Treasurer's report was approved as submitted at the 2013 Annual Meeting.

Budget Committee Report

Proposed budget reviewed. Discussion included:
Vouchers for JD Tournament should come out of JD expenses; WMSGA will hold the WMA tournament in 2014 and this is included in the budget; Seniors Tournament and Tournament Income are separate budget items in the 2014 budget; awards for gross pins and other prizes is reported under Prize Vouchers/Seniors Tournaments and Voucher Expenses. Budget M/S/V. **Motion Passed.** Following discussions in Executive Session, budget will be revised to reflect approved changes. Motion was made and seconded to accept budget with approved revisions. **Motion Passed.**

Administrative Assistant's Report:

Jean Young reported: Membership at 292

Vouchers were passed out at 2013 Annual Meeting or will be mailed

Draw-outs – 8 for Belgrade and 10 for Boothbay tournaments

Language will be redrafted for 2014 draw-outs to be ready for May 2014 tournaments.

Jean noted the spring best-ball tournament is one of the most popular and that hopefully the course will be playable.

Jean expressed need to replace current laptop computer.

Old Business:

- a) New Laptop for Administrative Assistance

Jean Young requested consideration for new laptop noting current laptop was 2003 Compaq. Executive Committee suggested AA do research online and also check with Alan Dorval for suggestions which model to purchase. Following discussion it was M/S/V to authorize purchase of a new laptop for the Administrative Assistance.

Motion Passed.

- b) Raise for Administrative Assistant

Motion made and seconded to move to Executive Session. **Motion Passed.**

Motion made and seconded to adjourn Executive Session. **Motion Passed.**

Increase in salary was approved by the EC for the Administrative Assistant. EC asked the Administrative Assistant to update her job description by spring.

- c) Janet Drouin Tournament

Senior Trophy was named Janet Drouin Trophy as voted at a previous Annual Meeting. It was noted that the name was never engraved on the trophy.

New Business: - to be updated

a) JDMOC Committee Report

JDMOC will be asked to submit written report to Executive Committee for approval for:

Any proposed guideline changes
Guidelines for net prizes

Additional discussion included:

The Helen Thomas Payson Trophy and Amy Rice Trophy will be retired.
Trophies to be awarded will be renamed.

Handicap Committee will monitor handicaps.

b) Criteria for Lifetime Membership

Birdie Pearse proposed creating a lifetime membership category. Motion was made and seconded to award lifetime membership to Helen Plourd. **Motion Passed.**

Birdie will draft definition and criteria for WMSGGA lifetime membership category.

c) Tournament Requirement for Tri-State

Following discussion, motion was made and seconded that the three-tournament WMSGGA play requirement would apply for entry in the Tri-State Tournament. **Motion Passed.**

d) NEWGA Counting Towards Eligibility for JDMOC and MWA

Following discussion, motion was made and seconded that play in the NEWGA tournament would count towards the three-tournament WMSGGA play requirement for entry in the MWA Tournament. **Motion Passed.**

The tournament application for the JDMOC needs to include a place to list qualifying tournaments played by individual submitting tournament application.

e) JDMOC and MWA Website Pages

Members agreed that the WMSGGA website should contain web pages dedicated to specific tournaments with historic information about the tournament. In addition, a Memorial Page should be added to include information about WMSGGA deceased members. Micki will follow up with webmaster Charlotte Cole.

f) Alcohol Issue

Concerns were expressed about use of alcohol during WMSGGA tournament play and how to deal with this issue as well as other breach-of-conduct issues which occurred during tournament play or could be an issue during tournament play. Following discussions it was agreed that protocol will be drafted to provide clarification on

- Issues that will be considered a breach of conduct
- Recourse and procedures to follow when there is a breach of conduct

g) Age of Juniors

Following discussion, motion was made and seconded to change the age requirement for juniors from 18 to 17, to align with the MSGA policy for juniors. **Motion Passed.**

h) Late Entry Procedure

Committee discussed if methods could be established to accommodate late entry for players. Entries are based on first-come first served basis but there are times when tournaments do not have a full field and circumstances may change when a player determines she would be available to play. Committee agreed that a member would be restricted during a season to submit a late-entry two times. Committee agreed online late entry form would be most effective way to handle late-entry submissions. Jean Young will draft a late-entry submission form for review by the EC. Late entry application must be submitted by the Friday before the date of the tournament to allow AA time to process, set up teams, and confirm with the host Club number of entries and carts needed.

i) Unredeemed Vouchers

Following review of financial reports, Maddie asked for advice and/or decision from EC on how to best handle current outstanding vouchers and how to address in the future. Linda will check to see if there are any legal requirements on this issue.

ITEM TABLED.

j) Skins for Team Events

EC discussed offering option to purchase skins for team events where players play their own ball through the hole. Skins will not be offered at tournament scrambles.

Motion passed.

k) Applying Late Dues to Next Season

Treasurer asked if member paid dues late in the season could that payment also be applied to dues for the following year. Following discussion it was moved, seconded and voted that payment of membership dues is for the current year only and membership is August 1st. **Motion Passed. One Opposed.**

Other Business:

None.

Adjourn:

Motion made and seconded to adjourn at 6:10 p.m. **Motion Passed.**

Respectfully submitted,



Linda M. Morin-Pasco

February 5, 2014