



WOMEN'S MAINE STATE GOLF ASSOCIATION

WMSGA EXECUTIVE BOARD MEETING MINUTES

Tuesday, April 29, 2014

Maine State Bar Association, Augusta, ME

Rockland Country Club, Rockland, ME

MINUTES

Call to Order:

President Micki Meggison called the meeting to order at 9:05 p.m.

Roll Call:

Executive Board Member(s):

Present: President Micki Meggison; Treasurer Maddie Kilmister; Secretary Linda Morin-Pasco; Immediate Past President Trudy Dorval; Past President Birdie Pearse; Members-at-Large: Helen Plourd, Diane Pooler; Sue Wootton; Administrative Assistant Jean Young

Absent: Members-at-Large: Diane Herring; Viola Kemp

Guest: Liz Coffin, JDMOC Committee Member

Secretary's Report:

Linda Morin-Pasco noted the October 1, 2013 Fall Meeting Executive Board minutes were previously circulated. Motion made and seconded to accept minutes as circulated. **Motion Passed.**

Approval of Executive Committee Fall Meeting Minutes:

Motion made and seconded to approve minutes for the Executive Committee Fall Meeting held on September 24, 2013. **Motion Passed.**

Treasurer's Report:

Treasurer's report was circulated prior to the meeting. Maddie reviewed report noting year-end totals as follows: Year-to-date income of \$94,964.90 which was \$7,148.90 over the budgeted income of \$87,816.00; year-to-date expenses of \$92,734.03 which was \$2,255.03 over budget expenses of \$90,478.20. Total income of \$94,964.90 less total expenses of \$92,734.03 generated a net income of \$2,230.87 for the fiscal year ending December 31, 2013

It was noted the line item for the Janet Drouin Tournament was added to the budget in 2013 and the Seniors Tournament income and expenses are now listed separately on the financial report.

Question was raised where balance the Janet Drouin Funds was reported. Maddie advised the information is reported in the WMSGAs balance sheet.

Follow review and discussion, motion made and seconded to accept Treasurer's Report. **Motion Passed.**

Budget Committee Report:

Helen Plourd thanked the members of the Budget Committee for all their hard work. She advised the 2014 budget will be posted on the WMSGAs website.

Administrative Assistant's Report:

Jean Young provided the following update on current membership stats:

- 173 members including 16 new members
- 135 members have not renewed to date but anticipate more renewals now that golf season has started
- 40 clubs have paid membership dues, 32 have not renewed to date
- Jean will follow up with clubs who have not paid
- Members of clubs who have not paid dues are not eligible to play in WMSGAs tournaments
- Executive Committee approved purchasing of new laptop for AA.
A Toshiba laptop was purchased in January 2014.

Motion made and seconded to accept Administrative Assistant's Report. **Motion Passed.**

Tournament Committee Report:

Club President Micki Meggison provided the following update on behalf of the Tournament Committee:

- 2014 schedule is posted on the WMSGAs website.
- Charlotte Cole has advised the number of nine-hole courses on tournament schedule for 2014 is seven.
- Micki encouraged those in attendance and members to participate and support this schedule by playing at these nine-hole courses.
- The WMSGAs has been advised that the Augusta Country Club may have five temporary greens in place for the May 13, 2014 tournament. Noting that most all courses have suffered damage from the winter, Micki asked that members be encouraged to play, continue to support our host clubs, and be patient with conditions as the clubs work to improve their courses.
- Members will be reminded it is the individual player's responsibility to determine if the player's score is postable in the two-best-ball format.

- Jean will follow up with the ACC and make players are updated on current course rules and playing conditions.

Old Business:

a) JDMOC Committee Report (flights/prize structure, revisions to guidelines, trophies):

The Committee reviewed JDMOC revised language in guidelines. Discussion included eligibility for Juniors and Junior Championship; procedure for pairings; procedure for tie on the first day of the tournament; entry fee; and prize structure.

- Review of Item B.5. Allocation of funds:

Following review of cost of entry and breakdown of funds, it was determined that the 2014 tournament the entry fee would remain \$65.00 with \$6.00 allocated for administrative fees.

Micki will revise and circulate JDMOC Guidelines for a final review before posting to the WMSGGA website.

It was also noted that By-laws would be edited so they would be consistent with language in the JDMOC guidelines.

b) Criteria for lifetime membership

The Committee review proposal drafted by Birdie Pearse outlining criteria for qualification for Lifetime Membership Award in WMSGGA.

Following discussion the requirements suggested are as note:

- Must be a member in good standing for at least 25 years.
- Must have served as an officer or executive board member for 10 years.
- Must demonstrate integrity in both competition and personal life.
- Must conduct themselves with dignity and consistently respect the rules of golf and golf etiquette.
- Must promote WMSGGA and its mission by words and actions.

The Committee asked Birdie to draft a proposal on nomination procedures and forward to Executive Committee. The proposal will be submitted for approval at the WMSGGA Annual Meeting in the fall.

c) Review by-law revisions from Meriby Sweet

Micki advised that Meriby Sweet has agreed to serve as By-Laws Committee Chair.

Following a preliminary discussion and initial review of current By-Laws and noting amount time that will be required, Micki has asked for Committee assistance in completion of this task. Each rule will be reviewed individually. Executive Committee members agreed to review the following section of the By-Laws as noted below and forward any correction/revision to Micki by July 1, 2014.

Committees: Birdie Pearse
Positions: Trudy Dorval
Representatives: Helen Plourd
Association Meetings: Maddie Kilmister
Dues: Linda Morin-Pasco
Obligations of WMSGGA: Micki
Scheduling: Micki Meggison
Conduct Clause: Sue Wootton
Competitions to end: Micki Meggison

Micki will follow up with Meriby and advise on the proposed dates and deadlines. Committee members were asked to complete their review and forward by-law corrections, changes, updates directly to Micki by July 1, 2014. Target date to finalize is August 23, 2014 to provide members with opportunity for review prior to the 2014 Annual Meeting.

d) Review updated job description for Administrative Assistant

Tabled.

e) Open positions

President Micki Meggison updated members as follows:

1. President-Elect – position is still vacant.
Micki noted that the president-elect also serves as tournament chair.
2. Nominating Chair –
Sue Wootton accepted appointment to serve as Nominating Committee
3. Ratings Chair opening in 2015 –
This position will be discussed in further detail as time approaches.

f) **Review updated late entry process and skins for team events**

Jean outline new late-entry process that is now available online on the WMSGGA website noting that application must be received between 9:00 a.m. and 6:00 p.m. the Friday before the tournament and applicant must have balance to cover registration fee in prepay account.

Policy is established that member can only apply for late-entry twice during golf season.

Skins can now be purchased for most of the WMSGGA tournament events which should help in generating additional revenue for the organization.

New Business:

a) **Website changes and policies**

President Micki Meggison updated the Committee as follows:

1. JDMOC and MWA pages

- WMSGGA website has been redesigned. Dedicated pages for JDMOC And MWA have been added, among other updates.
- Members have commented on the positive changes in the redesign. Micki noted members should be encouraged to contact Webmaster Charlotte Cole directly if they have comments or notice corrections that should be made.

2. Mobile Site

- Webmaster Charlotte has developed a trial mobile site. Mobile site cost is \$36. Members will be encouraged to use and provide feedback.

3. Requests for Posting and Advertising

- The Committee addressed website posting concerns and liability issues to the WMSGGA relating to member postings. The WMSGGA needs to be sensitive to potential issues that may occur with information posted by members on the website.

- Policy for posting and advertising will be developed, reviewed and approved by the Executive Board.
- Members will be advised that questions regarding posting and advertising should be sent directly to the Club President until the web-posting policy is finalized.

b) Document storage

Micki advised Charlotte Cole has suggested the WMSGGA could consider have a storage site available to provide easy access to WMSGGA information/history?

No additional discussion.

c) Compliance with USGA licensing requirements

There have been recent discussions between the WMSGGA, Joy Eon and Don Doyon on USGA rating rules the current rating procedures for courses in Maine. Maine currently has 3 independent rating teams and most states have one. If the rating process is re-designed with three-person rating team composed of members from the MSGA and the WMSGGA to produce a collaborative method for course rating this could be time and cost-efficient. Committee members noted this would be a complicated process to develop and would require a By-Laws change.

Following discussions, motion was made and seconded to continue to review the process and develop proposed revision to WMSGGA By-Laws and course rating procedures. **Motion Passed with 1 vote against.**

d) MWA Committee Report

The Committee is working on the 2014 MWA and a Committee meeting is scheduled following the WMSGGA Spring Annual Meeting.

e) **External Sponsorship**

Golf & Ski Warehouse (GSW) in Scarborough has approached WMSGA and would like to be more active in supporting WMSGA and WMA golf events by sponsoring and/or hosting membership events.

Following discussions, motion was made and seconded to continue discussions and negotiations with GSW. **Motion Passed.**

f) **Other**

None

Other Business:

None.

Adjourn:

Motion made and seconded to adjourn at 11:18 a.m. **Motion Passed.**

Respectfully submitted,



Linda M. Morin-Pasco

May 23, 2014